

St. Ann's Buildings and Grounds Commission
October 9, 2007, 7:30 pm

Present: Scott Youngbauer, Bill Bolton, Joe Ragona, Brian Murphy, Matt Buettner

1. Grounds:

- A. Bill reported that he had not received any offers on the 932 lawn mower. Since we are getting late in the grass cutting season he doesn't expect to receive any offers until next spring.
- B. Joe noted that the concrete foundation, supporting the banner along St. Ann's Road may need to be re-poured as the current foundation is not stable.
- C. Scott thanked Bill, on behalf of the parish, for his efforts in cleaning the brick veneer on the north side of the church.
- D. Scott informed the attendees that he was looking for one or two people to paint the cemetery cross. Dave Sheridan was scheduled to complete this work, but due to health problems, he will be unable to do the work.
- E. Scott notified Matt that he would like the tree stumps, west windbreak, to dry out before we try to grind them out.
- F. Joe requested that the weeds at the church sign planter be removed ASAP.
- G. Joe expressed his opinion that we should not sow any grass seed in the area where the pine tree stumps had been removed, until a decision has been made regarding tree plantings in this area. He requested that snow markers be installed at the perimeter of this area prior to the winter season.
- H. Joe notified Scott that he was not sure as to whether the storm water inlet, located near the south boundary line of the cemetery was active. He thought that it may be tied into the storm drain servicing the northeast quadrant of the church building which discharges into the St. Ann's Road ditch. Scott noted that the storm inlet had silted in.
- I. Scott reminded the attendees that weather permitting, we will cleanup and restore the planter, north end of the cemetery drive, on Saturday Oct. 13, 2007, starting at 9:00 am.
- J. The following items, issues were reviewed regarding the proposed tree plantings along St. Ann's Road, south side of the west gravel parking lot:
 - Scott reported that the current width of the gravel lot is seventy (70) feet. A parking lot design consisting of 2 rows, 1 driveway with ten (10) foot wide stalls, 60 degree parking requires a lot width of sixty-one (61) feet, so we have space to plant a row of trees without reducing the parking lot capacity.
 - Joe requested that an earth berm not be constructed and that the trees be spaced to allow snow to be pushed into the road ditch.
- K. Scott reported that Cathy Lovellette had informed him that there is another local Eagle Scout interested in completing a service project for the parish. She indicated that the resetting, mulching, restoration of the statues at the cemetery shrine would be a good project for the scout. No objections were noted.
- L. Joe reported that Jim Welp has agreed to furnish a backhoe/loader to help with the cemetery shrine restoration project. Currently his Saturday schedule is open this fall. On a related note, Bill noted that he has a sixteen (16) foot trailer available to store or haul the stone removed from the shrine.

2. Buildings

- A. Bill informed the attendees that he no longer hears the mechanical equipment noise in the church, that he had heard several months ago.
- B. Joe reported that a decision has been made to replace the heat pump which services the sacristy. In lieu of reinstalling the heat pump above the ceiling, it will be installed in the coat rack space, floor mounted in a 4' X 4' enclosure. The new location will hopefully prevent pipes from freezing. TMI is scheduled to do the work.

3. Miscellaneous

- A. Scott informed the attendees that the parish has provided mail box slots in the sacristy for the commission members. He requested that they check the mail slot on a regular basis.
- B. Scott reported that it appears like we may need to change the date of the March Buildings and Grounds breakfast.