

St. Ann's Buildings & Grounds Commission Meeting
June 10, 2008

1. Grounds

- A. Scott reported that due to the weather and scheduling conflicts the shrine renovation project is now tentatively scheduled to start late in June or early July 2008.
- B. Scott noted that he and Dave still intend to paint the cemetery cross this summer
- C. Group decision was reached to throw out the damaged picnic table, located in the west windbreak in lieu of repairing. The other picnic table will be put into storage.
- D. Joe reviewed the following items, issues:
 - 1. The parish has ordered new stations of the cross, constructed of fiberglass, prefinished in a cream color. When the order is received he would like members of the Buildings and Grounds Commission to plumb the existing support posts and mount the stations.
 - 2. No final decision has been made regarding revisions to the kitchen sanitary sewer line. Proposed revisions, tie line into Rectory septic tank, would help to prevent line freeze ups during the cold weather months.
 - 3. Would like the Buildings and Grounds Commission to build a block retaining wall around the storm sewer inlet, located at the end of the parking lot sidewalk to prevent sediment build-up in the basin and storm sewer line.
 - 4. Snow plowing work will be subcontracted out this winter. Clause will be put into the agreement that sidewalks adjacent to buildings, landscape areas will need to be cleared by hand or walk behind snow blower to reduce the amount of damaged to these improvements.
 - 5. Is working with the parish insurance carrier regarding the tree damage , 6/7/08 storm , three pine trees were blown over and numerous branches , limbs blown down or broken .

2. Buildings

- A. Scott notified the attendees that Loras S. has requested that the Building and Grounds help with the clean-up, organization of the maintenance building. He requested that Dwight G. head up the work since it is his work area. Joe suggested that the work be scheduled for this fall, as everyone is busy with yard work at this time, it will also give Dwight a chance to plan how he wants the space organized.
- B. Joe reported on the following items, issues:
 - 1. Pipe condensation problems have been reported this spring, parish rental house. Scott stated that if someone in the parish would purchase the required pipe insulation and deliver the material, he will schedule someone to install it.
 - 2. In addition to the tree damage, during the 6/7/08 storm, the shingle ridge cap adjacent to the skylight was blown off. There was some water leakage into the building, in order to prevent further damage, Dwight went ahead and repaired the cap before the insurance company inspected the area.
- C. Scott furnished Joe with following contact information: Warestone – phone #355-2190, Don Ware as a firm which may be able to custom cut a stone for the Baptismal Font

3. Equipment – Lawn

- A. Joe noted that the lawn mowers and the tractor have had routine maintenance work done on them in recent weeks. He noted that Dwight will be self performing minor maintenance work on the parish equipment.