

St. Ann's Buildings & Grounds Committee October 13, 2009

Present: Dick Collins, Bill Bolton, Joe Ragona, Scott Youngbauer

1. Grounds

- A. Scott notified Joe that Harvey Henningsen had located a boom truck, so he had volunteered to cut down the damaged pine tree in the cemetery. Twigg Tree Service has been notified of the change in plans, it was noted that Twigg Tree Service will still grind up the stumps from the two(2) trees cut down this fall.
- B. Scott noted that he did not have any new information to report regarding the Eagle Scout Project (renovation of the lawn statues). Joe also noted that he did not have any additional information regarding this subject.
- C. Scott reported that to the best of his knowledge the fall cleanup of St. Ann's Road had not been rescheduled.
- D. Scott informed Joe that he would cut the lower branches of the "Swamp Oak" located in the planter at the end of the cemetery drive as soon as the temperatures were cold enough to allow cutting of the branches, trimming was requested in an effort to provide more sunlight to reach the shrubs located at the base of the tree.
- E. Scott requested that Joe speak with Dean Marten, (St. Ann's snow plowing contractor), regarding the following snow plowing issues:
 - Stock pile snow on gravel or paved surfaces in lieu of grass or landscaped areas to eliminate/reduce damage to the grass and landscaped areas.
 - Push snow from the rectory driveway to the west parking lot in lieu of up against the building, planting beds to again reduce or eliminate damage. Dwight may need to remove snow in front of the overhead garage door with a snow blower in order for this to be feasible.
- F. Scott asked Joe if he and the Administrative Management team would consider purchasing a small wood chipper, if and when a low cost used unit became available. With a chipper St. Ann's would be able to reduce the size of our burn pile and produce mulch bedding.
- G. Scott noted that one(1) project he would like to complete next year is a block retaining wall, at the west elevation HVAC equipment. He believes there are enough block on-site to construct a wall two(2) courses high. The block wall would help to protect the equipment for auto/truck damage. Joe added that we need to install pipe ballards at the west parking lot transformer as well.
- H. Joe reported on the following items:
 - He will contact Dean Marten regarding a schedule to haul, dump and spread dirt fill southwest parking lot. Completion date of this

work will determine whether we are able to sow grass seed yet this fall.

- Dean Marten's insurance company has agreed to pay the costs related to the repair of the ground mount transformer damaged during snow plowing operations last winter.
- He will try to locate the master tree planting plan, prepared by Tom Wilkerson in the parish files. On a related subject he expressed his opinion that the parish should start an annual tree removal program to remove one or two old and/or damaged trees per year.
- Ray Boeding will be removing and replacing a damaged tree in the cemetery in the near future.
- Clarified for Dick that the parish pays two(2) rates for snow removal, one rate for the truck/plow, second rate tractor/loader. Snow depths must reach a minimum depth before snow removal operations are commenced.
- Representatives from the Long Grove Fire Dept. are scheduled to burn the brush pile after the crops in the adjacent field have been harvested.
- Noted the following items regarding the roof system:
 - a) Sheet metal subcontractor has been contacted regarding a break in the gutter, N/W corner of the church.
 - b) Dwight re-caulked the skylight last year.
 - c) No new roof leaks have been reported this year.
 - d) Clarified to Dick that the gravel bed; east elevation of the building, in addition to landscaping purposes, serves as a drainage basin for the large qty. of water which drains off the roof via the east valley.
 - e) Intentions are to replace the water stained tile located in the gathering space with tile from the money counting room.
- Representative from Schneckloth Landscaping, landscaping subcontractor on the original church construction project, informed him that the Hawthorne trees, located northwest of the rectory were requested by the parish priest at the time of the installation due to the fact that these trees attracted birds (thorns on the trees provided protection from predators), fall colors and their trees ability to withstand cooler temperatures
- Reference 7/14/09 parish council meeting minutes, could not identify who requested an indoor work day be scheduled or the scope of work.

2. Miscellaneous

Bill noted that the Building and Grounds needs to submit a calendar schedule for next year. Joe noted that he would verify date of Long Grove Lions club breakfast dates in order to avoid any conflicts.

