

St. Ann's Buildings and Grounds Commission
Sept. 5 2007, 5:45 p.m.

Present: Scott Youngbauer, Bill Bolton, Noreen Warren, Ray Wolf, Joe Ragona, Tom Wilkerson, Sean Lovellette, Cathy Lovellette, John Lovellette

Subject: Restoration of cemetery shrine, maintenance, planter at cemetery drive

1. Grounds – cemetery shrine

A. Tom and Joe reviewed the goals of the restoration

- remove the existing bushes on the north and south sides, trees east elevation to remain
- limestone stairs, west elevation
- two(2) or three(3) course high Architectural Block retaining wall, north and south elevations, single course block edger, east elevation
- repaint railing system
- remove existing underground electrical outlets
- revise the layout of the benches and statues. Joe noted that the middle bench is a memorial and will need to remain a part of the shrine. In an effort to reduce the time it takes to mow around the statues, they may be set on a base of stone or mulch.
- repaint statues

B. Scott noted the following items:

- requested that the existing stones be salvaged, if possible, for reuse in rebuilding retaining walls, at the parish house. Ray noted that any stones that the parish doesn't want he would be interested in using the material. Tom stated that the large stones could be used for rock outcropping
- In order to reduce costs, loose pea gravel from the parking lot surfacing could be used for the retaining wall base and backfill

C. Preliminary work responsibilities

- St. Ann's Parish will remove and dispose of the yews, remove and salvage stones, furnish labor to supplement Sean's Eagle Scout crew, paint railing
- Meyer's Landscaping, furnish and install the limestone stairs, layout and set string lines for block retaining wall.
- Scout crew, gravel base for block retaining wall, lay block, backfill retaining wall, plant new landscaping

D. Schedule:

- If a backhoe/operator can be lined up to remove the existing stone, bushes within the next couple of weeks we will proceed with the work this fall
- Tom noted that the stone stairs will need to be set before the block wall is laid

2. Grounds – cemetery drive planter

- Tom reviewed the following maintenance work which should be completed to improve the appearance of this planter
 1. Cut the branches off of the swamp white oak to a height of six(6) feet above grade, cut during the cold weather months, do not seal cut
 2. Trim back the yews, can be trimmed during any time of the year
 3. Cut the spirea back to a height of 12”, should be trimmed back every fall
 4. Remove the ground cover, mulch area

3. Contact information: Lovellette’s Phone: 285-8706

Cell: 340-6062

Mail address: #4 Apache Court
Eldridge, IA 52748